
REVIEW OF OVERVIEW AND SCRUTINY PANEL WORK PROGRAMME FOR 2014/15

To: **Overview and Scrutiny Panel – 21 October 2014**

Main Portfolio Area: **All Portfolios**

By: **Democratic Services & Scrutiny Manager**

Classification: **Unrestricted**

Ward: **All**

Summary: **This report reviews the Overview and Scrutiny Panel work programme for 2014/15.**

For Decision

1.0 Introduction and Background

- 1.1 This report allows Members to review the Overview and Scrutiny Panel work programme agreed at the Annual Panel meeting on 19 August 2014.
- 1.2 The new and reconstituted working parties/task & finish groups were tasked with various assignments as defined by their respective terms of reference. It is hoped that the sub-groups would be reporting regularly at Panel meetings through this agenda item, any progress achieved to date.

2.0 Notice of Request for Future Agenda Items

- 2.1 No notice has been received.

3.0 The Work Programme Table

- 3.1 The table is sub-divided in order to illustrate the suggested nature of the work involved:
 - a) **Standing Working Party /Task & Finish Group** – a formal sub-committee which will report its findings back to the Panel for recommendation onto the executive.
 - b) **Presentations** – these are presentations to the Panel that will allow the Panel to consider whether any further work should be undertaken and a specific item included in the Panel's work programme.
 - c) **Status to be determined** – possible additions to the work programme. The Panel will need to decide whether to undertake work on them, and if so, how that work will be organised.

Table 1 – OSP Work Programme for 2014/15

Issue	Composition/ Members	Lead Officer	Comment	Status
<p>Date of Establishment 01.10.09 Community Safety Partnership Working Party</p>	<p>Cllr Campbell (Chairman) Cllr Cohen Cllr K. Gregory Cllr Huxley Cllr King Cllr W. Scobie Cllr D. Saunders Cllr S. Tomlinson</p>	<p>Martyn Cassell; Jessica Bailey</p>	<p>The working party met on 23 September 2014 and received progress report regarding the implementation of the Community Safety Partnership Plan for 2014/15. Members also received a verbal presentation from the new DCI for Thanet District, DCI Simon Thompson on the Impact of the new Policing Model in Thanet and explored the opportunities of reporting incidents to the police using the internet or telephone.</p> <p>The sub-group agreed to meet again on 20 November to receive a multi-agency presentation on 'Impact of drug and alcohol misuse for Thanet residents and criminality.'</p>	<p>On going</p>
<p>Date of Establishment: 28.05.08 Corporate Performance Review Working Party</p>	<p>Cllr Gideon (Chairman) Cllr Campbell Cllr I. Gregory Cllr Grove Cllr Matterface Thanet Independent Group (vacant)</p>	<p>Paul Cook Adrian Halse</p>	<p>Although the working party had agreed to meet on 6 October, the meeting was cancelled due to lack of business as there was only one substantive item of business on the agenda. The Chairman is in the process of engaging the Acting CEx to agree on the best realistic approach for resourcing and supporting the work of the Working Party.</p>	<p>On going</p>

Issue	Composition/ Members	Lead Officer	Comment	Status
<p>Date of Establishment: 29.05.12 Electoral Registration Process Review Working Party</p>	<p>Cllr Hornus Cllr K. Gregory Cllr Campbell Cllr W. Scobie Cllr Cohen</p>	<p>Glenn Back; Mark Avis</p>	<p>The Group has yet to meet in the 2014/15 Municipal Year. However at their last meeting on 5 November 2013, Members commented on the new Individual Electoral Registration preparatory work undertaken by Council to roll out the new process in accordance with the new regulations.</p> <p>IER was introduced on 10 June 2014.</p> <p>The IER transitional canvass started in July 2014 and will finish at the end of November 2014.</p>	<p>A meeting needs to be convened to review the implementation of Individual Electoral Registration, receive an update on the 2014 “transitional” canvass and consider key registration issues in the run-up to the May 2015 election.</p>
<p>Date of Establishment: 14.01.14 QEQM Hospital A & E Task & Finish Group</p>	<p>Cllr Hornus (Chairman) Cllr Campbell Cllr Dwyer Cllr K. Gregory Cllr P. Moore Cllr King Cllr Wright</p>	<p>Madeline Homer; Penny Button</p>	<p>Members agreed at their meeting on 22 July 2014; to invite representatives from key stakeholders that include the frontline staff working at QEQM Hospital's A&E Department, Health Consultants, Royal College of Nursing, Unison, Thanet CCG and East Kent Hospitals University Foundation Trust.</p> <p>However only Thanet CCG accepted the invitation for the meeting which would have been arranged for October. The specific meeting date would have been based on the positive response from external agencies that had been invited to take part in the review.</p>	<p>On going</p> <p>A meeting needs to be arranged to agree a way forward.</p>

Issue	Composition/ Members	Lead Officer	Comment	Status
Date of Establishment: 23.04.13 TDC Artefacts Management Review Task & Finish Group	Cllr King (Chairman) Cllr M. Tomlinson Cllr Hornus Cllr Matterface Cllr Dwyer	Kate Wilson; Madeline Homer	At the meeting on 9 July 2014. The Group agreed to investigate the existence of potential funding streams to support the project work on updating the documentation of the TDC artefacts collection at the Margate Museum. Members were still awaiting a progress update from officers regarding the application for funding from the National Heritage Lottery Fund.	On going
Date of Establishment 27.05.14 Members' Planning Protocol Review Task & Finish Group	Cllr K Gregory (Chairman) Cllr Campbell Cllr Cohen Cllr Dwyer Cllr D Saunders	Peter Reilly Simon Thomas	The sub group met on 17 July 2014 and agreed their terms of reference and work programme. They requested for an officer report that focused on making updates to the current Member Protocol in order to reflect the additional requirements regarding probity and integrity for Members who sit on the Planning Committee. They have planned for one more meeting in January 2015 before concluding their review work and reporting back to the Panel.	On going
Presentations				
13/14 Presentations by Portfolio Holders and Corporate Services Managers	N/A	All Portfolio Holders and Corporate Services Managers		
Watching Brief Items				
Pleasurama Site Development Review – Executive Decision Implementation	OSP	Mark Seed; Edwina Crowley	The OSP agreed to keep a watching brief on the issue as Cabinet implemented the decision agreed on 20 February 2014	OSP keeping a watching brief on the issue

Issue	Composition/ Members	Lead Officer	Comment	Status
Status to be determined				
N/A	N/A	N/A	N/A	N/A

3.0 Corporate Implications

3.1 Financial

3.1.1 There are no financial implications arising directly from this report.

3.2 Legal

3.2.1 There are no legal issues arising directly from this report.

3.3 Corporate

3.3.1 The work programme should help to deliver effective scrutiny. An active Scrutiny programme is part of good governance and will, ultimately, underpin the Council's use of resources assessment.

3.3.2 The Working Parties / Task and Finish Groups assist the work of scrutiny as they carry-out an in-depth study of any issue referred to the groups under their terms of reference.

3.4. Equalities

3.4.1 None directly but the Council needs to retain a strong focus and understanding on issues of diversity amongst the local community and ensure service delivery matches these.

4.0 Recommendation(s)

4.1 That the Panel notes the report.

5.0 Decision Making Process

5.1 Any decisions on the work programme can be taken by the Panel.

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Annex List

None	N/A
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Background Papers

Title	Details of where to access copy
None	None

Corporate Consultation Undertaken

Finance	n/a
Legal	n/a